

Red Oak Town Council Meeting Minutes  
October 13<sup>th</sup>, 2025, 6:30pm

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**Attendance** – Mayor, Levell Langley

**Council Members:** Craig New, Scott Briley, Sandra Russ, Tony Bennett (late)

**Absent:** None

**Minutes:** Averil R. Parker

**Media:** Nancy West-Brake, *The Nashville Graphic*

**Public Attendance:** Zoning Administrator Jackie Johnson, Mary Hadley Rose, Sherri Williams, Todd Mallory, Tom Rawlings, Chad Thompson, Todd Winstead, Sam Johnson

**Call to order:** Mayor Levell Langley

**Opening Prayer:** Commissioner Scott Briley

**Pledge of Allegiance:** All

**Adoption of Minutes and Financial Statement(s) –**

After a brief discussion of the minutes, a motion to approve the September Regular Session Minutes was made by Commissioner Scott Briley and seconded by Commissioner Craig New.

**Motion carried (3-0)**

Deputy Finance Officer Sandra Russ presented the financial statements for the month of August. After a discussion of the statements a motion was made by Commissioner Briley and seconded by Commissioner New. **Motion carried (3-0, Mayor Voting)**

**Old Business:**

**Item(s) 1: 2025 Christmas Festival**

Town Clerk Averil Parker presented action items needed to proceed with the parade road closures from the North Carolina Department of Transportation; as well as available rides and prices, Santa invoice, band, and photographer invoice. After a review of the DOT items, a motion was made by Commissioner New to approve and seconded by Commissioner Briley. **Motion carried (3-0)**

After reviewing the prices and available rides a motion was made by Commissioner Briley to approve the *Turbo Tubs*, *Rapid Slide*, and *Round Up* and seconded by Commissioner New.

**Motion carried (3-0)**

After reviewing the invoice from Hampton Road Santa a motion was made by Commissioner New and seconded by Commissioner Briley. **Motion carried (3-0)**

After reviewing the invoice from the photographer, a motion was made by Commissioner New and seconded by Commissioner Briley. **Motion carried (3-0)**

After discussing and reviewing the band's contract a motion was made by Commissioner Briley and seconded by Commissioner New. **Motion carried (3-0)**

**Item(s) 2: Signage on Walking Trail Extension**

Commissioner New voiced concern after seeing people driving on the walking trail. He expressed that there needs to be signage to be able to contact law enforcement to correct the issue. The Red Oak Fire Department is also asking for signage to be put on their property as well. Mayor Levell Langley stated that bollards placed have been ran over multiple times. The Board then tolled the idea of no parking on the shoulder and possible issue that may arise during Town sponsored events. After discussion a motion was made to place bollards from the tennis courts to the Mayor's Pavillion, five (5) no parking/driving signs at the walking trail, and signs at the overflow parking by Commissioner New and seconded by Commissioner Russ. **Motion carried (3-0)**

To place signs on the Fire Department side the Town will need to contact the DOT. A motion was made by Commissioner Briley and seconded by Commissioner New. **Motion carried (3-0)**



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### **Item(s) 3: Landfill Burn**

Commissioner Briley asked if burn at the landfill was going to be fenced. Mayor Langley stated that it would not be fenced.

### **New Business:**

### **Item(s) 1: Public Input**

None.

### **Item(s) 2: Red Oak Rotary**

Rotary President Sherri Williams presented initiatives and a funding request. After reviewing and discussing the handout the Board asked for clarification of the breakdown and what does the President's Training (PETs) entails. Ms. Williams stated that they hope to send all members to this training to prepare them for leadership roles in Rotary. After discussion the Board asked for a clarification on Town Support. Ms. Williams stated that all money that is taken in is used to put back into the community through various initiatives. After discussion a motion was made by Commissioner Russ to allocate the budgeted amount for this fiscal year, three thousand, one hundred dollars (\$3,100) and seconded by Commissioner New. **Motion carried (3-0)**

### **Item(s) 3: Boy Scout Troop 12 & Pack 12**

After a quick discussion a motion was made by Commissioner New to table this item until representatives from the troops could be present. Seconded by Commissioner Briley. **Motion carried (3-0)**

### **Item(s) 4: Satellite Annexation Parcel 382117119260U & Parcel 382005087972U**

Zoning Administrator Jackie Johnson presented this item. Johnson stated that the parcels are wanting to go to the City of Rocky Mount. Even though the properties are not in the Town of Red Oak; it is the closest municipality and under North Carolina General Statutes must respond. After discussion, a motion to approve the satellite annexation and confirm that the Town of Red Oak does not intend to annex the properties was made by Commissioner Russ and Seconded by Commissioner Briley. **Motion carried (3-0)**

### **Item(s) 5: Nuisance Complaint 25-02**

Zoning Administrator Johnson stated that the Town received a complaint stating that there were junk cars in a yard and it appeared that there were no license plates on the cars. After reviewing the complaint and provided photos, a motion was made by Commissioner New to send a letter of compliance to the property owner and seconded by Commissioner Briley. **Motion carried (3-0)**

### **Item(s) 6: Town of Red Oak Family Freedom Celebration**

Mayor Langley presented this item. Mayor Langley stated that he talked to Starfire Corp. and stated that the Town would like to have a bigger show and cut down on other amenities during the event to provide that. After reviewing the contract, Commissioner Russ asked if there would still be a discount for paying early. Mayor Langley stated that he would check on the discount. A motion was made by Commissioner Russ to approve the contract and check on the early pay discount and seconded by Commissioner New. **Motion carried (3-0)**

### **Item(s) 7: Town Holiday Party**

Clerk Parker stated that the Town Holiday Party would be on December 15th this year and wanted to know if the Board would like to change the menu or keep it the same. After reviewing the menu, a motion was made by Commissioner Russ to keep the menu the same and seconded by Commissioner New. **Motion carried (3-0)**

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**Item(s) 8: Veterans Day Memorial**

Mr. Todd Winstead presented this item to the Board. The event is scheduled for Saturday, November 8<sup>th</sup>. Mr. Winstead asked if the five hundred dollars (\$500) that the Town uses to reimburse he asked that it would be donated to an organization. After discussion a motion was made by Commissioner Russ to approve the five-hundred-dollar (\$500) donation and seconded by Commissioner Briley. **Motion carried (4-0)**

**Item(s) 9: LEO Contract Statistics Report**

The Board reviewed the report.


**Other:** None.

A motion to adjourn was made by Commissioner Briley and seconded by Commissioner New. **Motion carried (4-0)**. The meeting was adjourned at 7:02PM.


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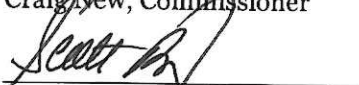
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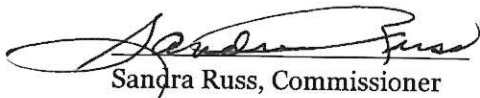
  
Levell Langley, Mayor

  
Averil R. Parker, Town Clerk

  
Tony Bennett, Commissioner

  
Craig New, Commissioner

  
Scott Briley, Commissioner

  
Sandra Russ, Commissioner

"Referenced attachments are incorporated herewith and are hereby made a part of these minutes."