

Board of Commissioners

Levell Langley, Mayor
Tony Bennett, Mayor Pro Tem
Craig New, Commissioner
Scott Briley, Commissioner
Sandra Russ, Commissioner



Town Clerk
252-443-1239

www.townofredoaknc.com

The Town of Red Oak is currently accepting bids for Grass Cutting Services for the 2026–2027 Fiscal Year. Interested applicants may obtain the Municipal Services Form by visiting our website at www.townofredoaknc.com or by stopping by Town Hall, located at 8406 Red Oak Blvd.

All bids must be submitted no later than June 2, 2026, by 5:00 PM. Email submissions will be accepted until 11:59 PM on the same date.

For additional information, please contact Town Hall at 252-443-1239.

Town of Red Oak – Bid Form for Municipal Services

Bid Submission Deadline: June 2nd, 2026, at 5:00pm (11:59pm for submissions via email)

Submit To: Town of Red Oak

Address: 8406 Red Oak Blvd, Nashville, NC 27868

Mailing Address: PO Box A, Red Oa, NC 27868

Contact Email/Phone: townofredoak@gmail.com / 252-443-1239

SECTION 1 – Bidder Information

Company Name

Contact Person

Business Address

Phone Number

Email Address

Business License #

Insurance Provider

Insurance Policy #

SECTION 2 – Services & Pricing

A. HVAC Services

Please provide detailed pricing for each of the services listed below. Indicate whether the price is per visit, per hour, or flat rate. Attach additional documentation if needed.

Description	Unit (Per Visit/Hour/Flat Rate)	Price (\$)
Inspection & Preventive Maintenance		
Emergency Repair		
Seasonal System Check (A/C, Heat)		

B. Grass Cutting Services – Town Hall, Community Building, & Flowerbeds Weekly, Vacant Lot Biweekly

Please provide detailed pricing for each of the services listed below. Please indicate when pricing is per cut, per visit, or flat rate. Please note that all cutting services are assumed to be a standard cut, edge and blow unless otherwise stated.

Description	Unit (Per Cut/Visit/Flat Rate)	Price (\$)
Town Hall Lot (.62 acres)		
Community Building (.33 acres)		
Vacant Lot (3.75 acres)		
Flowerbeds (2)		
Hedges (Town Hall & Community Building)		
Flowers (Spring-Summer/Fall-Winter)		
Brown Mulch (Town Hall)		
Weedkiller		

C. Lot Cleanup & Hauling

Please provide detailed pricing for each of the services listed below. Indicate whether the price is per visit, per hour, or flat rate. Attach additional documentation if needed.

Description	Unit (Per Visit/Hour/Flat Rate)	Price (\$)
Small Lot Cleanup		
Large Lot Cleanup		
Debris Hauling (per load/ton)		

D. Other Services

Please provide a description and detailed pricing for each of the services listed below. Indicate whether the price is per visit, per hour, or flat rate. Attach additional documentation if needed.

Description	Unit (Per Visit/Hour/Flat Rate)	Price (\$)

SECTION 3 - References

Please provide two (2) references and contact information that have utilized your services in the last three (3) years.

Name	Phone Number	Email	Services Received

SECTION 4 - Terms & Signature

- I hereby certify that the information provided is true and correct.
- I agree to abide by the terms and conditions set forth by the Town of Red Oak.
- I understand that submission of this form does not guarantee award of contract.

Signature: _____

Date: _____

Printed Name: _____

Title: _____