



Maple in April Festival

Non-profit Vendor application

April 25 & 26, 2020 Saturday 8am-4pm Sunday 9am-3pm

Business Name _____

Contact Person _____

Mailing Address _____

City _____ State _____ ZIP _____

Main number _____ Cell phone _____

Email Address (**REQUIRED***) _____

Email is our primary method of communication. Failing to provide a valid email address WILL result in delayed communication

Booth Size and fee (10'x12') \$25 (\$35 if received after April 1st, 2020)

*Above fees include two-day booth. NO refunds after April 10.
General Liability Insurance Coverage recommended but not required.

Please provide your 501c3 status certificate.

Description of ALL products and services rendered for festival.

Festival staff reserves the right to approve all product types in advance.

Application packets can be submitted by email to vendors@hadlevnybusiness.org or via regular mail to **HBA / Vendor Chairman Tyrone, P.O. Box 141, Hadley, NY 12835-0141 (518) 696-3693**. Please make checks payable to **Hadley Business Association** with "Maple in April Vendor" in the memo line. Each booth will rent for two days at the above listed price if completed application packet is received by April 1st. For packets received after April 1st, there will be a \$10 late fee. Electricity and water are NOT available for vendors. All applications are subject to approval by the Hadley Business Association and Maple in April Festival Committee.

By submitting the application to the Maple in April Festival Committee, the undersigned acknowledges receiving, reading, fully understanding, and accepting all of the guidelines and regulations of the 2020 Maple in April Festival Committee. I understand that submission of this application with the required fees and documentation does not guarantee my admission to the festival as a vendor. The Maple in April Festival is sponsored by the Hadley Business Association. HBA is not responsible for accidents or theft. If you have any questions, call (518) 696-3693.

OFFICE USE ONLY

____ Check received # _____

Amount \$ _____

____ 501c3 permit

____ Food permit

____ Ags & marketing permit

____ Confirmation sent

Location _____

Signed _____ Date _____

Maple in April Festival Accident Waiver and Release of Liability Form

Festival dates: April 25 & 26, 2020

I HEREBY ASSUME ALL OF THE RISKS OF PARTICIPATING AND/OR VOLUNTEERING IN THIS ACTIVITY OR EVENT, including by way of example and not limitation, any risks that may arise from negligence or carelessness on the part of the persons or entities being released, from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault. I certify that I am physically fit, have sufficiently prepared or trained for participation in the activity or event, and have not been advised to not participate by a qualified medical professional. I certify that there are no health-related reasons or problems which preclude my participation in this activity or event.

I acknowledge that this Accident Waiver and Release of Liability Form will be used by the event holders, sponsors, and organizers of the activity or event in which I may participate, and that it will govern my actions and responsibilities at said activity or event. In consideration of my application and permitting me to participate in this event, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows:

(A) I WAIVE, RELEASE, AND DISCHARGE from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this event, THE FOLLOWING ENTITIES OR PERSONS: Hadley Business Association, Maple in April Festival Committee, Town of Hadley, County of Saratoga their directors, officers, employees, members, volunteers, representatives, and agents, the activity or event holders, activity or event sponsors, activity or event volunteers;

(B) I INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE the entities or persons mentioned in this paragraph from any and all liabilities or claims made as a result of participation in this activity or event, whether caused by the negligence of release or otherwise.

I acknowledge that the Hadley Business Association, Maple in April Festival Committee and their directors, officers, volunteers, representatives, and agents are NOT responsible for the errors, omissions, acts, or failures to act of any party or entity conducting a specific event or activity on behalf of the Hadley Business Association. The risks may include, but are not limited to, those caused by terrain, facilities, temperature, weather, condition of participants, equipment, vehicular traffic, actions of other people including, but not limited to, participants, volunteers, spectators, coaches, event officials, and event monitors, and/or producers of the event, and lack of hydration. These risks are not only inherent to participants but, are also present for volunteers.

I hereby consent to receive medical treatment which may be deemed advisable in the event of injury, accident, and/or illness during this activity or event.

I understand that at this event or related activities, I may be photographed. I agree to allow my photo, video, or film likeness to be used for any legitimate purpose by the event holders, producers, sponsors, organizers, and assigns.

The accident waiver and release of liability shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

I CERTIFY THAT I HAVE READ THIS DOCUMENT, AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL.

Signature

Print Full Name

Date

2020 Maple in April Festival, Hadley NY

Saturday & Sunday, April 25 & 26, 2020

NON-PROFIT VENDOR GUIDELINES & REGULATIONS

1. Any **non-profit vendor** seeking a booth at this event must submit the included application together with **all** of the items listed below. Booth space will NOT be reserved for any vendor until **all** items are received.
 - a. Booth Rental Fee includes two-day. Payments will be processed after March 1.
 - b. Signed “Maple in April Festival Accident Waiver and Release of Liability Form”.
 - c. Copies of any and all required permits to conduct business.

Booth space is NOT guaranteed for returning vendors. ALL registrations will be accepted on a first-come, first-served basis and spaces reserved accordingly.

Non-profit organizations are encouraged to educate and inform the festival-goers on their type of service to the community and to hand-out appropriate promotional advertising items.

The Festival will be held unless inclement weather forces the cancellation due to safety concerns. There is no alternative location and no refunds will be issued. Be prepared to spend the day outdoors.

Vendors are asked **NOT** to place **ANY** item or have any activity that could damage, stain, or otherwise permanently impact the lawn, retaining wall, sidewalks, fixtures, or streets. **EVERYTHING MUST** be disposed of properly and may **NOT** be dumped on grass or street or into street drains or trash cans.

All vendors should plan to have their booth open and staffed from 8 a.m. until 4 p.m. All vehicles must be out of the vendor areas and moved to available parking areas no later than 7 a.m. Vehicles will NOT be allowed back into the vendor area prior to 4 p.m. Vehicles not parked in available public parking will be subject to towing. Early tear-down may exclude you from future participation.

Any person or company that is selling goods to a festival consumer is required to collect and remit New York state sales tax. It is your responsibility to ensure that you are collecting the correct tax rate. (7%)

Vendors are encouraged to use a tent or canopy for this show, as organizers take no responsibility for weather. All tents must be free standing, must fit within your booth space, and may not use ground poles. Weights are strongly recommended. Booths are located on a sidewalk and may have light poles or other permanent structures nearby. We cannot and will not rearrange booth assignments because your tent doesn't fit into your space.

Electricity and water are NOT available for vendors. Small generators which are quiet and emit no noxious fumes are permitted, provided they do not interfere with any other booth or with pedestrian traffic.

If you have any questions, please contact Tyrone Nichols at (518) 696-3693 or by cell phone 518-469-2998 or email at vendors@hadleynybusiness.org Registrations will NOT be considered until we have received your completed, signed form, all required documentation, AND your payment in full.