

Red Oak Town Council Meeting Minutes

January 10th, 6:30pm

Attendance – Mayor, Levell Langley

Council Members: Scott Briley, Sandra Russ, Tony Bennett, and Craig New via ZOOM

Clerk Shearin was present to record minutes.

Public Attendance: Planning Board member, Todd Mallory, Nash County Board Chair, Robbie Davis and County Manager, Stacie Shatzer

Call to order: Mayor Langley

Opening Prayer: Commissioner Briley

Pledge of Allegiance: Mayor Langley

Adoption of Minutes and Financial Statement(s) – Commissioner Bennett made motion to approve the minutes for November and December seconded by Commissioner Russ. Commissioner Russ requested a breakdown of Ennis Park expenses in November. Clerk Shearin advised that a deposit of \$59,837.65 for the purchase of the open-air stage was paid to Next Level Recreation and \$7,824.00 was paid to Seegar's Fence for fencing installed around the waste container and electrical panels at the park. Motion made for approval of November Financial statement by Commissioner, Bennett, seconded by Commissioner Briley. Motion made by Commissioner Russ to file the December financial report for audit, seconded by Commissioner Briley.

Old Business – Commissioner Bennett commented on the success of the basketball goal removal and replacement. Mayor Langley advised that there have been no new reports of trash on the courts or offensive behavior since replacing the goals. Commissioner Russ asked for an update regarding the amendments to the NN Water System interlocal agreement. Clerk Shearin advised that she is still waiting on amendment approvals.

Oaths of Office– Clerk Shearin administered the Oath of Office to Mayor Langley and Commissioner Russ. Commissioner New was not able to attend and be sworn in due to COVID exposure and will be sworn in before the next regularly scheduled meeting.

Nash County Manager – Newly appointed Nash County Manager, Stacie Shatzer attended the meeting to introduce herself to the Council and offer the assistance of Nash County for continued successful joint partnerships for the town.

Public Hearing: The Farm Zoning Map Amendment Phase II (Attachment I) – Mayor Langley opened the public hearing at 6:35pm – no public comments, Project Manager, Steve Oliverio attending by ZOOM stated there were no comments from the developer – no questions were presented by the Council resulting in the rezoning passing. Mayor Langley closed the hearing at 6:46pm.

Town of Red Oak Code of Ethics (Attachment II) - Commissioner Russ requested an amendment to the Code that will specify elected and appointed officials in all aspects of the code. Commissioner Briley made a motion to approve the Code of Ethics as amended, seconded by Commissioner Bennett and the motion passed.

Town of Red Oak Purchasing Policy (Attachment III) – Discussion occurred among the council regarding caps for informal and formal bid processes. Clerk Shearin advised that a current guide based on NCGS 160A-37 will be incorporated in the policy. Commissioner Briley made a motion to approve the purchasing policy as amended, seconded by Commissioner Bennett and the motion carried.

Grant Project Ordinance 01-2022 (ARPA) (Attachment IV) – Clerk Shearin presented the required GPO for administration of the American Rescue Plan funds. Commissioner Russ requested that a small revision be made in reference to the two installments to the fund. Commissioner Briley made the motion to approve the ordinance pending the requested revision, seconded by Commissioner Bennett and the motion carried.

Christmas Festival Amusement Rides Proposal (Attachment V) – Mayor Langley reviewed the proposal and the addition of the festival being extended to Friday night for the rides and tree lighting continuing to Saturday for the parade, rides, and vendor fair. Some discussion occurred regarding staffing and volunteer base. After the discussion, a motion to approve the bid and festival dates was made by Commissioner Briley, seconded by Commissioner Russ and the motion carried.

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Review of Official Depository Accounts for Town of Red Oak – Bids to provide financial services for the town were received from Southern Bank & Trust and First Bank & Trust of Virginia. A comparison of the rates resulted in council recommendation to move the non-interest-bearing account(s) to First Bank & Trust and to continue to house all interest-bearing accounts with Southern Bank based on the rates presented in the bids. Commissioner Briley made the motion to move the accounts as discussed, seconded by Commissioner Bennett and the motion carried.

Town of Red Oak Financial Statements FY 2020-21 Audit Report – Copies of the annual report were provided to the council for review noting that there were no recognized or concerning discrepancies and that the town's overall net position increased by \$502,693.00. Commissioner Bennett made the motion to accept the audit report for filing, seconded by Commissioner Bennett. Commissioner Russ voted nay pending her review of the report. The motion was tabled until the report could be reviewed in its entirety and will be added to the agenda for February.

Other: Mayor Langley introduced a request from the Red Oak Volunteer Fire Department for financial assistance from the town to assist with purchasing a service equipment truck for the Fire Department. Current estimates are a purchase price of \$50,000.00. Some discussion occurred resulting in Commissioner Briley making a motion to award the assistance not to exceed \$65,000.00 to the fire department for the purchase of the truck, seconded by Commissioner Russ and the motion carried.

Motion to adjourn by Commissioner Briley, seconded by Commissioner Bennett; the motion carried, the meeting adjourned at 8:00 pm.

Levell Langley, Mayor

Tracy Shearin, Clerk

"Referenced attachments are incorporated herewith and are hereby made a part of these minutes."

Red Oak Town Council Agenda January 10th, 2022

Call to order 6:30PM

Establishment of Quorum

Levell Langley, Mayor _____

Tony Bennett, Mayor Pro Tem _____

Craig New _____ Scott Briley _____ Sandra Russ _____

Call to order: Mayor Langley

Opening Prayer

Pledge of Allegiance

**Review of Minutes: November and December
Corrections and Additions:**

Motion to approve: _____ Second: _____

**November and December Financial Report(s)
Discussion:**

Motion to approve: _____ Second: _____

Old Business:

New Business:

1. **Oath of Office: Levell Langley, Mayor
Craig New, Sandra Russ, Commissioners**
2. **Nash County Manager, Stacie Shatzer**
3. **Public Hearing: The Farm Phase II Re-Zoning Request – AR to R-30**
4. **Town of Red Oak Code of Ethics**
5. **Town of Red Oak Purchasing Policy**
6. **Grant Project Ordinance 01-2022 – American Rescue Plan Project**
7. **Christmas Festival Amusement Rides Proposal**
8. **Review of Official Depository Accounts for Town of Red Oak**
9. **Town of Red Oak Financial Statements FY 2020-21 Audit**

Other:

Motion to adjourn: