

Red Oak Town Council Agenda February 13th, 2023

Call to order at 6:30 PM

Levell Langley, Mayor _____

Tony Bennett, Mayor Pro Tem _____

Craig New _____ Scott Briley _____ Sandra Russ _____

Quorum ___Yes ___No

Call to order: Mayor Langley

Opening Prayer

Pledge of Allegiance

Review of Minutes: January

Corrections and Additions:

Motion to approve: _____ Second: _____

January Financial Report(s) Discussion:

Motion to approve: _____ Second: _____

Old Business:

Earp Nuisance Case – Appeal dismissal (Attachment I)

Mayor's Pavilion: Handicap Access sidewalk and viewing area(s) Met with contractor 1/31

Census Update Town Population (Attachment II)

Audit – Corrective Action in response to late filing (Attachment III)

New Business:

- 1. Planning Board Appointment (Attachment IV)**
- 2. R.O.S.E Committee Appointments (Attachment V)**
- 3. Christmas Parade Fees Overview of Comparisons to towns with comparable population sizes (Attachment VI)**
- 4. Insurance Quotes (Attachments VII & VIII)**
- 5. LEO Contract Hourly Rate Increase (Attachment IX)**
- 6. LEO Statistics Report (Attachment X)**

Other: Community Outreach Surveys (Attachment XI)

Motion to adjourn:

Red Oak Town Council Meeting Minutes
February 13th, 2023, 6:30pm

Attendance – Mayor, Levell Langley

Council Members: Tony Bennett, Craig New, Sandra Russ, Scott Briley

Clerk Shearin was present to record the minutes

Public Attendance: News Reporter, Lindell Kay, Lead for NC Fellow, Averi Parker, Todd Mallory, Thomas Rawlings

Call to order: Mayor Langley

Opening Prayer:

Commissioner Briley

Pledge of Allegiance:

Mayor Langley

Adoption of Minutes and Financial Statement(s) –

Motion to approve January minutes made by Commissioner Briley; seconded by Commissioner Bennett, the motion passed.

Commissioner Russ mentioned that the Financial Statements will be revised moving forward. There were no questions or comments resulting in a motion to approve the January Financial Statements by Commissioner Bennett, seconded by Commissioner Briley; the motion was carried.

Old Business:

Item(s) 1: Earp Nuisance Case (Attachment I)

Clerk Shearin informed the council that the Town’s attorney confirmed that the appeal filed by Earp was thrown out due to them not filing the required paperwork timely. Nash County court date is scheduled for April 17th, 2023 where Earp has to appear for “show-cause”. In the event the Earp’s remain out of compliance with the Judges previous order to clean the lot; the Town will start the process of clearing the lot. The Earp’s will be ordered to pay the Town back or forfeit ownership of the property. the Town will force the sale of the property to recoup legal fees and cost of abatement.

Item(s) 2: Mayor’s Pavilion: Handicap Access and Viewing Areas

Clerk Shearin and Mayor Langley met with the contractor on January 31st, 2023. Due to the weather the area is wet and concrete cannot be poured. The access sidewalk will be poured once the weather permits.

Item(s) 3: Census Update Town Population (Attachment II)

Clerk Shearin updated the council on the current population which is 3,342 as of the 2020 Census. Shearin also explained that the number that changes Red Oak from a rural area to metropolitan is 50,000 and not 5,000. There appears to be no major impact other than an increase in revenue streams due to population growth. Population and revenue effect grant funding which Red Oak already doesn’t qualify for in most instances.

Item(s) 4: Audit: Corrective Action in Response to Late Filing (Attachment III)

Clerk Shearin explained to the council that the auditor was given the financials for FY 21-22 on time however, expenditures out of the ARPA funds required a “yellow book audit” resulting in the auditor filing an extension with the LGFC when the audit extended beyond the deadline of October 31st. The LGFC is requesting the commissioners sign acknowledgement of the Corrective Action and the process implemented to prevent a delay in future audits being filed timely. Commissioner

Red Oak Town Council Meeting Minutes
February 13th, 2023, 6:30pm

Briley made a motion to accept the Audit and to acknowledge the Corrective Action, seconded by Commissioner New.

New Business:

Item(s) 1: Planning Board Appointment (Attachment IV)

Sandra Wester resigned her position on the Planning Board in December of 2022 resulting in the board reviewing volunteer applications on file to fill the vacancy. The top two applicants are presented to the Council for appointment. The Planning Board would like for the board to be diverse and well knowledgeable to make the best decisions for Red Oak and selected Melanie Mager as their choice for appointment. After minimal discussion, the council agreed with the Planning Board and their wants for a diverse board. Commissioner Briley made a motion to appoint Melanie Mager as the newest member of the Red Oak Planning Board, seconded by Commissioner Bennett.

Item(s) 2: R.O.S.E. Committee Appointments (Attachment V)

Before going through the applicants Commissioner Russ shared that she has been researching similar projects to the R.O.S.E. Project and that she believes that the Town needs to rethink even possibly taking on the R.O.S.E. Project. After minimal pushback, the commissioners agreed that nothing has officially started with the project and that forming the committee would still give better insight. Commissioner Briley made a motion to accept the applicants for the R.O.S.E. Committee, seconded by Commissioner Craig New. The council then selected Commissioner Bennett to represent the council on the R.O.S.E. Project committee.

Item(s) 3: Christmas Parade Fees Overview of Comparisons to Towns with Comparable Population Sizes (Attachment VI)

Clerk Shearin presented a report compiled by LFNC Fellow, Averi Parker of parade fees for other municipalities in similar size to Red Oak. The analysis will be used to determine what the parade entry fee for Red Oak should be. After going over the different fees, the council discussed and agreed that those in the town limits of Red Oak should not be charged along with EMS, schools and churches. All others will pay \$25 including per car and horse. There will also be a maximum number of cars and horses for all future parades. This motion was made by Commissioner Briley and seconded by Commissioner Bennett.

Item(s) 4: Insurance Quotes (Attachments VII & VIII)

Clerk Shearin presented the proposed insurance quotes received for FY 23-24. After minimal discussion about the quotes and their coverage; Commissioner New made a motion to select Selective Insurance, seconded by Commissioner Russ.

Item(s) 5: LEO Contract Hourly Rate Increase (Attachment IX)

Clerk Shearin presented a letter from the Nash County Sheriff advising that on July 1st, 2023 the hourly rate for the deputies that work for Red Oak outside of their assigned NCSO hours will increase to \$40/hour which is a \$10 increase. The deputies work 12 hour shifts with deputies working 6 hours per shift. Commissioner Russ stated that she has no problem with the increase; other Commissioners agreed. A motion to accept the \$40/hour starting July 1st was made by Commissioner New, seconded by Commissioner Briley.

Item(s) 6: LEO Contract Statistics Report: (Attachment X):

Council reviewed the report with minimal discussion.

Red Oak Town Council Meeting Minutes
February 13th, 2023, 6:30pm

Other:

Commissioner New requested that future agenda packets be issued earlier than the Thursday before the monthly meeting allowing for more time to review the reports prior to the meeting. Commissioner Briley made a motion to have the packets sent out by Wednesday before the council meeting which was seconded by Commissioner New.

A motion to make Commissioner Russ the Deputy Financial Officer was made by Commissioner New, seconded by Commissioner Briley.

Clerk Shearin presented the Community Outreach Surveys (Attachment XI). The commissioners all agreed that the R.O.S.E. Project Survey needed to be held off until a later date and the others are fine to be presented to the community.

Motion to adjourn by Commissioner Bennett, seconded by Commissioner New; the motion carried; the meeting adjourned at 8:03 pm.

Levell Langley, Mayor

Tracy Shearin, Clerk