
Red Oak Town Council Meeting Minutes
June 12th, 2023, 6:30pm

Attendance – Mayor, Levell Langley

Council Members Present: Tony Bennett, Sandra Russ, Scott Briley, Craig New

Public Attendance: Michael Partyka, Chad Williams, Members of the Red Oak Rotary Club, Mary Hadley Rose, Thomas Rawlings, LFNC Fellow Averi Parker

Call to Order: Mayor Langley

Opening Prayer: Commissioner Briley

Pledge of Allegiance: All

Adoption of March, April, May Minutes & May Financial Report(s)

A motion to approve the March Minutes was made by Commissioner Craig New and seconded by Commissioner Scott Briley. Motion Carried (4-0).

A motion to approve the April Minutes was made by Mayor Pro Tem. Tony Bennett and seconded by Commissioner Craig New. Motion Carried (4-0).

A motion to approve the May Minutes was made by Commissioner Scott Briley and seconded by Mayor Pro Tem. Tony Bennett. Motion Carried (4-0).

A motion to approve the May Financial Report was made by Commissioner Craig New and seconded by Commissioner Scott Briley.

Old Business:

Item(s) 1: Earp Nuisance Case

Commissioner Russ clarified correspondence from the Town Attorney and Council discussed minimally on the matter. Council agreed to send Commissioner Briley along with a Sheriff's Deputy to inspect the property and take photographs for a final time.

Item(s) 2: Carriage Trail, West Hampton, Reges Store Road Annexations

Council agreed there is no update on this matter and that the Town is still waiting on the surveyor.

Item(s) 3: Red Oak Unified Development Ordinance

The Ordinances will be printed and presented to the Council and Planning Board. Chad Meadows will be at an upcoming Council Meeting to discuss with the Council on putting the Ordinances online and the contract to continue updates of the Land Development and Usage

Item(s) 4: 2023 Municipal Election

Mayor Langley reminded Commissioner Bennett and Commissioner Briley that they are up for re-election. Registration begins at 12 o'clock (Noon) on July 7th, 2023 and ends at 12 o'clock (Noon) on July 21st, 2023.

Item(s) 5: Landfill Remediation

Council minimally discussed this matter and agreed to clear five (5) acres of land to be used as parking and gravel them as needed. Mayor Langley updated the Council that this project is estimated to start in October.

Item(s) 6: Street Light Expansion Project

Installation of streetlights along Red Oak Battleboro Road to Wollett Mill Road. At this time

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the Council has no further updates on the matter.

Item(s) 7: Sewer Rate Increases

Commissioner Russ updated the Council on this matter. She will be speaking with Jonathan Boone soon to discuss the rate increase.

New Business:

Item(s) 1: Public Comments

None.

Item(s) 2: Michael Partyka, President of the Red Oak Rotary Club (Attachment I)

Michael Partyka wanted to thank the Council for letting the Rotary Club meet at the Town Cabin for their meetings. Mr. Partyka, along with other members of Rotary Club, were seeking an amount of 8,000 dollars as a donation to be used to complete projects that they have planned. Chad Williams, incoming president of the Red Oak Rotary Club also presented and invited the Council and community to a Leadership Dinner hosted by the club.

Item(s) 3: Draft Declaration of Perpetual Land Use Restriction and Notice Plat (Attachment II)

Mayor Langley presented this item. After minimal discussion, Council members agreed that in the best interest of the Town since it is a contract to have the Town attorney to look over it and refer to it after their viewing and comments.

A motion was made by Commissioner Russ to have the Town attorney to view the Draft Declaration of Perpetual Land Use Restriction and Notice Plat and to table this item until they have made comments; seconded by Commissioner New. Motion carried (4-0).

Item(s) 4: Family Freedom Celebration Update

Commissioner New presented this item. He updated the Council that volunteers had been secured for the event and that Mayor Pro Tem. Bennett was handling the vendors.

Commissioner Briley also updated the Council that deputies had been secured for the event as well. Commissioner New also asked for meal vouchers to be made for the band per their contract.

Item(s) 5: Cloudpermit Software

After quick discussion on this item the Council agreed that the Town does not send out enough permits to justify the pricing of the software.

A motion was made by Commissioner Russ to not move forward with Cloudpermit Software and seconded by Commissioner Briley. Motion Carried (4-0).

Item(s) 6: Community Grant Application: St. John Missionary Baptist Church (Attachment III)

Council reviewed the grant application submitted by St. John Missionary Baptist Church. The Commissioners discussed the attachments and agreed they would accept the attachments.

A motion to approve the St. John Missionary Baptist Church's Community Grant in the amount of ten thousand, three hundred and ninety-nine dollars and six cents (10,399.06) was made by Commissioner New and seconded by Commissioner Briley. Motion Carried (4-0).

Item(s) 7: Community Grant Application: Yeshua's Vineyard (Attachment IV)

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Commissioners had reviewed the grant application submitted at a previous Council Meeting. The Commissioners discussed the attachments and agreed they accept the attachments given from Yeshua's Vineyard totaling thirteen thousand, one hundred and ninety-nine dollars (\$13,199) contingent on receiving the checks to verify the amount.

A motion to approve the Yeshua's Vineyard's Community Grant in the amount of thirteen thousand, one hundred and ninety-nine dollars (\$13,199) contingent on checks being submitted; was made by Commissioner Briley and seconded by Mayor Pro Tem. Bennett. Motion Carried (4-0).

Item(s) 8: Pro Audio/Video Systems (Attachment V)

Mayor Langley presented this item. Mayor Langley explained to the Council that this would be audio/video equipment to be used only by the Town at the Mayor's Pavilion located at Ennis Park.

A motion to approve the purchase of the Pro Audio/Video Systems equipment was made by Commissioner Briley and seconded by Commissioner New. Motion Carried (4-0).

Item(s) 9: Cleaning Services Contracts (Attachment VI)

Two different companies submitted contracts to clean the Town office and Town cabin twice a month.

A motion to table the item based on the current cleaner to have an opportunity to send in a contract was made by Commissioner New and seconded by Mayor Pro Tem. Bennett. Motion Carried (4-0).

Item(s) 10: Mayor's Pavilion Rental Inquiry (Attachment VII)

The Council discussed and agreed that currently they will not rent the Mayor's Pavilion and will revisit this item at a later date if needed.

A motion to currently not rent the Mayor's Pavilion was made by Commissioner Briley and seconded by Commissioner New. Motion Carried (4-0).

Item(s) 11: ARPA Update

Deputy Finance Officer Russ gave an update on this item. As of the current Council Meeting the funds had been spent and the changes that the Council had voted on during the previous ARPA fund update had been satisfied.

Item(s) 12: Memorial Tree Update

As of the current Council Meeting all of the Memorial Trees have been sold.

Item(s) 13: LEO Statistics Report

As of the current Council Meeting there is no update.

Other:

Commissioner Russ read a thank you letter from Northern Nash (Attachment VIII).

Mayor Langley presented an inquiry about a Hardship Camper Permit (Attachment IX). The person inquiring about the permit was instructed by Nash County to ask the Town about the permit. After discussion the Council agreed that it was not necessary since they are meant for disasters.

A motion to not approve the Hardship Camper Permit was made by Commissioner New and seconded by Mayor Pro Tem. Bennett. Motion Carried (4-0).

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Commissioner Russ presented a matter to the Council about a representative to go to the Coastal Plain Council of Governments Meeting and represent the Town at their upcoming meeting. Commission Russ expressed interest in attending the meeting but wanted to hear if the Council had any interest instead of her.

A motion to select Commissioner Sandra Russ to represent the Town at the Coastal Plain Council of Government meetings was made by Commissioner Briley and seconded by Commissioner New. Motion Carried (3-0).

Mayor Langley wanted to remind the Council that at the next Planning Board Meeting the new member filling the vacancy will be sworn in on June 27th, 2023, at 5:30pm. Since he will be out of town that date Mayor Pro Tem. Bennett will need to swear the new member in.

Motion to enter a Closed Session stating G.S. 143-318.11 Personnel Matters

A motion to enter a Closed Session was made by Commissioner New and seconded by Commissioner Briley. Motion Carried (4-0).

Closed Session Minutes are sealed.

Motion to re-enter the Open Session

A motion to re-enter the Open session was made by Commissioner Briley and seconded by Mayor Pro Tem. Bennett. Motion Carried (4-0). Members of the public and media returned to the Council Chambers.

Item(s) 14: Approval of April and May Closed Session Minutes

A motion to approve the April and May Closed Session Minutes was made by Commissioner New and seconded by Mayor Pro Tem. Bennett. Motion Carried (4-0).

Item(s) 15: Town Clerk Advertisement


A motion to draft the advertisement to search for a new Town Clerk was made by Commissioner Briley and seconded by Commissioner New. Motion Carried (4-0).

Motion to adjourn was made by Commissioner New and seconded by Mayor Pro Tem. Bennett. Motion Carried (4-0). Meeting adjourned at 8:42pm.

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Levell Langley, Mayor

Tony Bennett, Mayor Pro Tem


Sandra Russ, Commissioner


Scott Briley, Commissioner


Craig New, Commissioner


Averil Rae Parker, LFNC Fellow

"Referenced attachments are incorporated herewith and are hereby made a part of these minutes."