



Nuisance Complaint Form

Please fill out the form as completely as possible. Missing information could result in an inability to confirm the existence of a violation, and therefore, we may not be able to assist you.

Violation Information

A street address is preferred and allows us to check pertinent information prior to making a field inspection, such as prior complaints and property ownership. If no street address is available such as for a vacant lot, give the location as precisely as possible (Ex: vacant lot next to northeast corner of A and B Streets, or lot directly behind 123 Main Street).

Owner Name: _____

Address of location of Nuisance: _____

If address is not known give detailed directions to the location of the alleged nuisance: _____

Alleged Violation: _____

Sample#1: This structure has been vacant for several months/years; several windows are broken; there is roof damage, missing exterior wall materials; this structure is not secured; vagrants/kids have been going into the structure. **Sample#2:** This vehicle is wrecked, windows are broken out, flat tires, no current license plates; it has been parked in the same spot for several weeks/months. **Sample #3:** This property is overgrown with weeds, accumulated yard waste or household trash. **When possible please provide a photo of the alleged violation.**

Complainants Contact Information

Address: _____

Phone #: _____

In the event of an appeal hearing are you willing to attend and answer questions relevant to this complaint? _____ YES _____ NO

Signature: _____

Date complaint filed: _____